

How Participants Are Selected

Because of the interactive nature of this learning experience and a goal of developing collegiality within each class, annual Institute enrollment is limited to 25 participants.

Selection criteria include:

- The reasons you want to participate and what you hope to gain from the experience
- A statement about your career goals
- A letter from your immediate supervisor that commits your time, the necessary financial resources, and opportunities to participate in relevant administrative meetings at your home institution
- The applicant's signed pledge to complete the program

How to Apply

Applications for each year's class are accepted through March 1. Successful applicants will be notified no later than April 1. To apply, visit the ACE Leadership Institute Web site at <http://www.aceweb.org/institute>

Institute costs

The \$3,500 registration fee covers costs for content delivery of the Institute's three sessions, totaling seven days of intensive training and interaction over a one-year period, as well as technology for participant interaction throughout the year. Not included are costs for transportation, lodging, meals, and incidental expenses for participants.



THE ACE LEADERSHIP INSTITUTE

Providing leadership and management skills to help you succeed in your career



Tailored to the needs of communication and information technology professionals

Leadership and management skills are keys to success in the communications and information technology professions. Whether you are seeking career advancement or wanting to be more effective in your current job, the ACE Leadership Institute provides a unique learning and growth opportunity that is tailored to meet your needs.

Leaders know how to help people work together toward common goals, but this is a skill that must be learned. The ACE Leadership Institute can accelerate that learning process and provide knowledge and skills that help you effectively manage people, budgets, projects, and organizations.

The Institute will help you:

- Identify and step up to leadership opportunities
- Plan strategically to better manage communications and information technology initiatives
- Identify trends, opportunities, issues, and challenges in the communications and information technology professions
- Represent your communications and information technology units more effectively
- Expand professional networks to better serve both your needs and those of your institution

How it works

The ACE Leadership Institute is a highly interactive year-long program for a select class of 20 to 25 participants. It is conducted by award-winning leadership experts from the University of Nebraska who have a track record of helping people develop strong leadership and management abilities.

The ACE Leadership Institute includes three face-to-face learning sessions:

- The first will help you better understand yourself, how others view you, and how to interact more effectively with peers. This two-day session follows the ACE annual conference.
- The second, held in January or February, is an intensive three-day session involving individual and small group learning activities focused on planning and managing resources.
- The final two-day workshop is intended to help you manage strategically and use conceptual tools such as visioning, futuring, risk-taking, and entrepreneurship. This session takes place just prior to the annual ACE conference.

Throughout the year, you will have opportunities to interact with the ACE Leadership Institute trainers and participants via an online learning system. To expand your understanding of how leadership and management principles are applied, you will conduct a special project at your home institution. In addition, your supervisor will be asked to provide you with opportunities to participate in meetings and decision-making processes at a broader level within your own institution.

What you will learn

Participation in the Institute will help you develop knowledge and skills that are vital to your success:

Managing Resources

- Planning, organizing, and budgeting
- Managing human capital
- Understanding your strengths and weaknesses
- Business planning and entrepreneurship
- Running effective meetings

Planning and Managing Strategically

- Strategic communication and technology planning
- Understanding, fostering, and managing innovation
- Supporting plans and recommendations with decision data
- Accurately assessing and articulating the outcomes and value of communication and technology initiatives
- Understanding methods for identifying, defining, and solving problems, and leading others through this process
- Understanding the process and importance of identifying trends and issues, both within and outside the organization

Seeing the "Big Picture"

- Recognizing and understanding cultural and ethnic differences
- Aligning your unit's vision and mission with those of the larger organization
- Projecting the impact of decisions upon stakeholders
- Understanding the political environment
- Taking a "systems" perspective—inputs, outputs, rules, impacts, and processes
- Understanding culture change in an organization

